



Sydsånska Nationen

Meeting formalities

Nation Meeting

Translation from Swedish.

Established by Sydsånska Nationen's Senior College on 2014-04-09.

Last revised on 2019-03-13.



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General formalities

The Nation Meeting is the supreme decision-making body of Sydsåkånska Nationen.

Right of Attendance

All members have the right to attend and to speak at the Nation Meeting. If the Quratel approves, others than members can also get this opportunity.

Voting Rights

Only members of Sydsåkånska Nationen have the right to vote.

Decisions

Decisions are made by a majority of at least half of the votes cast unless otherwise specifically stipulated. In the case of equal votes, the Meeting Chair shall have a casting vote. Date of entry into force of the decision must always be stated in the decision.

Decisions are usually made with acclamation. This means that the Meeting Chair asks whether the proposal can be approved or not, two proposals are made against each other. Those who are in favor of the proposal being approved say YES. The Meeting Chair then asks if anyone opposes the proposal. Those who oppose the proposal then say YES. See examples below. It is therefore important that both those who are for and those who are against a proposal have the opportunity to vote on their line. One never says NO at a vote.

Members can always request closed voting.

Example:

Meeting chair: We have the proposal to choose NN for the post for Lunchförmån for two semesters. Can we approve the proposal?

Those who want to choose NN for the entry: YES

Meeting chair: Anyone against the proposal?

Those who do not want to choose NN for the entry: YES

The Meeting Chair then decides which line has received the most votes. If it is uncertain, the Meeting Chair should request voting with a show of hands or closed voting with ballot paper.



Agenda

General

The preliminary agenda shall be a list of the points to be dealt with at the Nation Meeting. New items may only be added during the meeting if they are in immediate connection with another item that is being dealt with, e.g. a decision on the appointment of a signatory after denied discharge or a decision on the election choice after a decision to establish a trust post. The most common example of decisions that are directly related to the agenda is the question of whether several foreman posts can be elected in lump, i.e. together. Then, first, a decision is made to elect several foremen at the same time and then make a decision as to whether they should be elected or not.

Preliminary agenda shall be published and available no later than three days before the Nation Meeting. Then all relevant documents (financial statements, budget, business plan, proposals from Seniors, motions, nominations etc.) must be available to the nation's members at the Expen.

If someone wants to raise a question for discussion, it can be added under the item Other, toward the end of the meeting.

OFNÖ

The Meeting Chair declares the Nation Meeting opened.

The Inspector is the Meeting Chair of the Nation Meeting and, at his or her expense, the ProInspector is second Meeting Chair. If these are absent, then the Qurator and secondly ProQurator will step in their place.

Choice of Two Attestants and Tellers

Attestants

Two people should be appointed to attest the meeting protocol. The two should have been present at previous meetings so that they know how everything works. Their task is to check that the protocol reflects what happened and was decided at the meeting together with the Chairman of the Nation Meeting and Notary / Notary's replacement. Adjustments must be made no later than two weeks after the Nation Meeting.

Tellers

From tradition / practice, the attestants usually also act as tellers during elections and voting. Those who are appointed as tellers should not themselves apply for anything or have any direct interests in the elections. Their task is to prepare and distribute ballot papers when



needed and collect the ballots and count them. The ballot papers should be counted in a separate room and then tellers leave the result to the Meeting Chair who in turn notifies the Nation Meeting.

Approval of Agenda

The Nation Meeting approves the agenda. If anyone wishes to change the agenda, here is when this should happen. Any "Other" points will be reported here.

The Quratel & Seniors Report

Here, the Quratel, primarily Q and PQE, will give a status report on how the business goes and thus give the Nation Meeting insight on what is happening in the nation. What was previously called Economic Report is posted here during the PQE's report.

Financial Statement / Discharge

1. Q reports from the activity report.
2. PQE reports on the financial statements and how the business has gone financially.
3. The auditors' audit report is read out.
4. Decision on the adoption of financial statements.
5. Resolution on discharge from liability for the Upper Board.

Budget / Business Plan

The nation's budget is the formal financial framework for the nation's business period. The nation's business plan is the formal description of what the nation should devote itself to during the semester.

Budget and business plan shall be determined, revised and reported at Nation Meetings. To read what applies to each Nation Meeting, see the Sydiskånska Nationen's statutes.

Propositions – Suggestion from The Senior College

Proposals prepared by the Senior College are taken up as a decision point. The proposal is usually presented by Qurator, but another member of the Senior College may also present the proposal.

Motions – Suggestion from Member

Proposals from members sent to the Qurator at the right time (no later than five days before the Nation Meeting) are listed as a decision point. It is advisable to let the person who submitted the proposal present and explain the motion.



Elections

General

To be eligible to vote at the Nation Meeting, one must be entitled to vote in accordance with the nation's statutes.

All elections are decided by a simple majority. In the case of equal votes, the Meeting Chair decides the outcome.

All elections are decided individually, if no one demands anything else. Two identical trust posts should be dealt with separately if no one requests that they be selected in lump. When two or more posts are selected in lump means that they are selected together simultaneously.

According to practice, there are some ways in which an election is most commonly done. However, the Nation Meeting is the supreme decision-making body of Sydsåkånska Nationen and it is up to the Meeting Chair and the Nation Meeting to agree and decide on how the election process should go.

In elections with more candidates than available posts, closed voting is always held.

An ordinary member can always request closed voting.

In the case of closed voting, it is announced which of the candidates received the most votes and thereby won either the round or the vote. Vote numbers are never communicated.

If there are more than one person who is candidates for a trust post, he or she who is not speaking will leave the room

Anyone who candidates and opposes a post may be allowed to choose to candidate against a person nominated or to the post in general. See different examples below.

Example 1:

Two posts for Lunch foreman for 2 semesters are advertised. Anna and Bertil are previously nominated. Cecilia wants to counter-candidate. She will then choose whether she wants to challenge any of the nominated candidates directly or if she wants to let the Nation Meeting choose which two of the three candidates to choose.

Anyone who wishes to counter-candidates must, however, decide which number of semesters they wish to candidate for. Exceptions can be made if all candidates want to apply for both 1 and 2 semesters.



Example 2:

Two posts for Lunchförmän are advertised, of which one post on 1 semester and the other on 2 semesters. There is already a candidate for each post when another person counter-candidates for Lunchförmän. This person wants to be a candidate for the post in general. Then the first two candidates are asked if they only want to be candidates for 1 or 2 semesters or if they want to be a candidate for the post in general.

If all three candidates wish to become candidates for the post in general, closed voting will take place between all three candidates simultaneously. The persons entitled to vote write two names independently of their semester on their ballot paper, and the two who obtained the most votes will then be elected as lunch foremen. Voting vacant on one or both posts is also an option.

If, however, one or more of the candidates for the post only wish to be a candidate for one of 1 or 2 semesters, or a special candidate, there will be closed voting for only that specific post. The counter-candidate must here decide for which number of semesters they want to be a candidate.

Bias

Bias is an issue that sometimes pops up. Since the Nation Meeting is the nation's highest decision-making body, where all members have the right to vote, by definition, it cannot arise (Cf. democratic elections). If, however, someone wants someone present in the room want someone else to leave the room, that question is open, but it cannot be demanded that someone should leave the room just because an election deals with someone related to the person. The exception from the above is when someone is a candidate for a trust post, then it is always possible to ask this person to leave the room in order for a closed discussion to be held.

Election of Quratel and Senior College

The eligibility of candidates must be checked in advance. According to the statutes, the person must have started their third semester at the Nation.

Election of Quratel posts (Quarator, ProQuarator Economics, ProQuarator Social PR-Chef, and Notary) and members of the Senior College and election of Inspector and ProInspector are settled with closed voting. Ballot papers must be prepared so that the members can choose between the eligible candidates and vacancy.



When choosing Quratel posts, the candidates get 10 minutes to hold a speech. Thereafter, the Nation Meeting has 15 minutes to ask each candidate individually. After the hearing, each candidate has one minute to hold a final speech.

When all the candidates for each post finish their speeches, they leave the room and the Nation Meeting has 10 minutes for closed discussion. For each candidate more than one candidate, the time is extended by 5 minutes (one candidate = 10 minutes, two candidates = 15 minutes, three candidates = 20 minutes, etc.).

In the election of members of the Senior College, the candidates receive 5 minutes to hold a speech. Thereafter, the Nation Meeting has 10 minutes to ask each candidate individually.

When all the candidates for each post have completed their speeches, they leave the room and the Nation Meeting has 5 minutes for closed discussion. For each candidate, more than one candidate, the time is extended by 2 minutes (one candidate = 5 minutes, two candidates = 7 minutes, three candidates = 9 minutes, etc.).

Election of Foreman Posts

1. If there are two or more persons who are candidates for the same post, elections shall be decided by closed voting.
2. If only one person is candidates for a post, the election is decided by acclamation, unless closed voting is requested.
3. In case of nominated candidates without counter-candidates, no question time is applied unless a member so requests.

When selecting foremen posts, the candidates get 2 minutes to hold a speech. Thereafter, the Nation Meeting receives a maximum of 3 minutes to question each candidate separately. It is not always necessary to use the total time for questioning.

When all the candidates for each post finish their speeches, they leave the room and the Nation Meeting receives 3 minutes for closed discussion. For each candidate, more than one candidate, the time is extended by 2 minutes (One candidate = 3 minutes, Two candidates = 5 minutes, Three candidates = 7 minutes, etc.).

Other

Discussions outside all other issues on the agenda can be discussed here. If any question has emerged that requires immediate decision and the question is directly related to another issue that has been dealt with during the meeting, a decision on the issue can be made here, but normally decisions should not be made under the item Other.



Messages

Just what it sounds like - anyone who has something to announce can do it at this point. Typical messages may be to remind of upcoming internal parties and other festivities connected to the Nation.

OFNA

The Meeting Chair declares the Nation Meeting closed