



Glossary for Nation Meeting

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**Acklamation = Acclamation**

The most common way to make decisions. Voting with yes-call. You never say no. If you are against any proposal you are silent, and you only call yes to the proposal you support.

Ansvarsfrihet = Discharge

The members of the Upper Board are granted discharge from the Nation Meeting after the meeting participants have read the stories of the Upper Board and the auditors, and subsequently had the opportunity for a free and open debate on the issue. Discharge is granted to a board that has performed its work without serious offenses. This means that precisely those members of the Upper Board cannot later be held liable for anything that happened during the period in which they were granted discharge.

Avslag = Rejection

Rejection, refusal of claim, exercise or proposition. Opposite to approval.

Beslut = Decision

Decision in a matter, what the meeting agreed upon.

Bifall = approval, grant

Acceptance, grant, approval of claim, exercise or proposition. Opposite to rejection.

Bordläggning = To table

To postpone a question to a later meeting.

Dagordning/Föredragningslista = Agenda

Items listed to be dealt with at the Nation Meeting. Determined by the Nation Meeting.

Firmatecknare = Authorized Signatory

Person authorized to sign for a firm. Person who has the right to sign contracts, or, for example, make payments in the name of the Nation. Q, PQE and PQS are appointed by the Senior College to be the nation's signatories.

Fri nominering = Free nomination

Free nomination means that it is free to nominate anyone for an election, usually to a trust post during the actual Nation Meeting. It may be that you nominate yourself or someone you know to a trust post.

**Fyllnadsval = By-election**

Appointment of post by previous vacant trust post or any elected representative who resigned before the end of the term of office.

Justering = Approval of Minutes

Review and signature of minutes. Checking that the meeting protocol is correct, i.e. that it reflects what was really said and decided during the meeting.

Approval of minutes is done by the Meeting Chair and by the attestants, who on behalf of the meeting certifies that the protocol is correct. Typically, the attestants sign with their initials on each page, and with the full signature on the last page of the protocol. This is because no page can be replaced afterwards. Approval of minutes replaces protocol reading. The protocol is not valid until after approval of minutes. See also immediate approval of minutes.

Kallelse = Notice

A notice is sent to all members to remind you that a meeting will soon take place. A notice often contains time and place for the meeting as well as proposals for agenda. Time to send out various notices is dealt with in the nation's charter.

Omedelbar justering = Immediate Approval of Minutes

If it is a matter of urgency for a decision to take effect, one can decide that the paragraph is immediately approved. Then you do not have to wait for the entire protocol to be printed and approved for that particular paragraph. This usually happens to, for example, appoint a signatory.

Ordningsfråga = Point of order

Question that is about how the meeting is carried out or is unclear, for example, a request to close a debate or information on facts. A point of order goes before the speakers in the list of speakers.

Protokoll = Protocol

Notes taken by Notarie or Notarie's replacement during the Nation Meeting. After a Nation Meeting it is signed by the Meeting Chair, Notarie or Notarie' replacement and two attestants.

Replik = Reply

If someone puts a question addressed to you personally, you may wish for a reply and the Meeting Chair may then decide that you receive a reply on what has just been said. Reply breaks the speaker list.

**Revision = Audit**

Review of the nation's administration. The audit mainly covers the financial management, but also the activities in other, so-called case audits. The audit is done by auditors who are elected by the Nation Meeting.

Rerservation = Reservation

One way to report a different meaning to the one who dislikes a decision. If you do not want to be legally responsible for a decision, register directly to the Meeting Chair. A reservation is a very strong rejection and should not be used just because you did not get the result you wanted.

Sakupplysning = Facts and figures

Used if someone says something directly wrong or when you have information that is important to the debate. "Facts and figures" is used sparingly and should not be misused to make comments. This breaks the speaker list.

Styrdokument = Regulatory documents

Different documents with rules and guidelines for the nation and the nation's active members.

Sluten votering = Closed voting

Voting with ballot papers, usually takes place in election of trust posts. See also open voting, acclamation.

Streck I debatten = Request to close the debate

If one thinks that an item has been discussed enough during a meeting, a request to close the debate can be made. The Meeting Chair then raises this question and if the Nation Meeting approves this, the debate ends after all the claims and the list of speakers have been adjusted, that is, everyone who has claims may present them and then everyone who so wishes can be put up the list of speakers. Next, the debate is closed, that is, no one further may be put up on the list of speakers.

Talarlista = List of speakers

The Meeting Chair is responsible for a list of speakers to keep track of the order in which the present persons have requested and shall receive the word. The Meeting Chair distributes the word. If you want to say something during a discussion, you have to raise your hand and the Meeting Chair writes you up on the list of speakers. When it is your turn to speak, the Meeting Chair gives you the floor. Question of order, factual information and line breaks the list of speakers and ends up immediately "first in the queue".

**Vakant = Vacant**

This means an empty trust post, a vacant post. Vacant posts are announced for election at Nation Meetings. When voting, there is always also an option to vote for Vacant if one does not want to vote for any candidate.

Votering = Voting

Voting. See acclamation, closed voting and open voting.

Yrkande = Request

Proposals for decisions or similar. The persons entitled to vote then take a position on the claim by grant or rejection.

Öppen votering = Open voting

Open vote by, for example, a show of hands. See also closed voting, acclamation.